



**BETHEL**  
BIBLE VILLAGE

Christ-centered Healing and Hope

3001 Hamill Road  
Hixson, TN 37343

# VOLUNTEER WELCOME LETTER AND INFORMATION

## Welcome to Bethel Bible Village

Thank you for choosing to volunteer at Bethel Bible Village. Volunteers are a very important, collaborative component of our organization. We are thankful that you have chosen us to give of your time and talent. **You most assuredly help make a difference!**

Please read through the following, which will give you information about Bethel and other important facts.

### About Bethel Bible Village

#### **About Us**

Bethel Bible Village provides Christ-centered healing and hope for children and families in crisis. Our Hixson campus offers full-time residential care for children whose families are unable to care for them due to health problems or other life crisis. In addition to meeting practical needs, such as housing and meals, Bethel also provides counseling, social services, and spiritual guidance so that children and families can heal from trauma, brokenness, learn a positive structure for life, and reunite whenever possible. Our accredited campus school, (middle and high), is designed specifically to help children catch up on their education as they overcome crisis and adverse childhood experiences.

#### **Our Mission**

Our mission is to provide safe, nurturing and Christ-centered homes for children of families in crisis and equip and inspire them to live productive Christian lives.

#### **More Information**

Learn more at [www.bethelbiblevillage.org](http://www.bethelbiblevillage.org)

# **Volunteer Policies/Information**

## **Age Requirements**

Volunteers ages 10 and up can participate in our group volunteer projects. Volunteers under 18 years of age must have at least one adult supervisor for every four children ages 10-17.

## **Volunteer Project Assignment**

Bethel Bible Village's Volunteer Coordinator will work with you to assign a project or event that meets your needs. The Volunteer Coordinator will work with an organization's representative to assign projects, if it is a group of volunteers. The lead representative for a group should plan to meet, in person, with Bethel's volunteer coordinator, on Bethel's campus, no later than two business days prior to the day of service.

Confidentiality, liability, and photo release waivers/forms are included online. These forms must be signed prior to volunteering. For children ages 10-17, an adult guardian must complete these forms for each participant.

A form will also be provided asking for permission for Bethel to contact you regarding other volunteer opportunities that may arise.

## **Conduct**

Bethel Bible Village is a tobacco and alcohol-free environment. These provisions apply to all indoor and outdoor areas of our facilities, including residential homes and administrative offices.

## **Dress Code**

Wear comfortable, breathable clothing that you will not mind getting dirty.

For safety reasons, we recommend that volunteers wear closed-toed shoes.

Do not forget about climate protection, dependent on weather conditions. You will be given a volunteer ID badge to wear while volunteering on Bethel's campus.

## **Work Related Injury**

Notify the Volunteer Coordinator if anyone is injured on site. A first aid kit will be available.

Volunteers are asked to sign a liability waiver before beginning their volunteer service.

## **Photos**

Photos will be taken throughout the volunteer project for use on Bethel Bible Village's social media and marketing material. Volunteers will sign a photo release form confirming their understanding of photo release policies.

## **Confidentiality**

While you may not be directly interacting with the children during your volunteer project, you may be at a location where the children are. Respect for the confidentiality of children and staff information is paramount. Volunteers will sign a confidentiality agreement form confirming their compliance with confidentiality policies.